

## M e m o

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**To:** Central Oregon High Schools  
Academic/Guidance Counselors

**From:** Renée Alexander

**Date:** February 5, 2018

**Subject:** **BBT Architects Scholarship – 2018/2019 School Year**

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As your students research options for higher education, please alert them to the following opportunity:

**BBT Architects, a Central Oregon architectural firm, offers the BBT Architects Scholarship Award. This \$2,500 award was established to celebrate the creative spirit, and encourage future careers in a design profession.**

To be eligible, student applicants must anticipate enrollment in an area of design-related study for the 2018-2019 academic year. This scholarship must be used during the year for which it is awarded. Experience in, or knowledge of the design industry is not required, although this scholarship program is intended to further a student's interest in a design-related career (Architecture, Interior Design, Landscape Design, Mechanical/Electrical/Industrial/Civil Engineering, or Graphic Design). Applicants are judged on motivation, career plans in design, financial need, and scholastic record.

Please encourage all qualified students to apply. One award of \$2,500 will be determined following the receipt of all applications. **The deadline for accepting completed scholarship applications is Friday, April 6, 2018.** Please phone or e-mail Paul Kim at BBT Architects (541) 382-5535 or [pkim@bbtarchitects.com](mailto:pkim@bbtarchitects.com) with any questions.

Thank you for your assistance in getting the word out about this opportunity!

Respectfully,



Renée Alexander, AIA  
Principal

Celebrating **40+** of excellence  
years



Dear Scholarship Applicant:

The BBT Architects Scholarship was established to celebrate the creative spirit and encourage future careers in a design profession.

The award includes a **\$2,500 scholarship** to be used for tuition, books, or direct fees for school.

**Eligibility Requirements:**

- The scholarship is to be used in pursuing post-secondary education at a community college or four-year institution of higher education.
- Must be entering a design related program (Architecture, Interior Design, Landscape Design, Mechanical/Electrical/Industrial/Civil Engineering, or Graphic Design).
- Student must currently be a resident, and enrolled in a high school located in Central Oregon.
- Grade point accumulative minimum as of last posted period: 3.0 (include a transcript)

**Submission Requirements:**

- Completed "2018-2019 Scholarship Application Form"
- Three reference letters (including one from an instructor) with contact information
- One-page typed essay explaining educational, career, and personal goals in a design-related field
- Official high school transcript

Applicants will be evaluated in the following order:

- a) career plans in design*
- b) financial need, and*
- c) scholastic record*

**APPLICATIONS MUST BE SUBMITTED BY  
FRIDAY, APRIL 6, 2018**

**BBT Architects**  
**2018-2019 Scholarship Application Form**

**Part I**

*Please type or print clearly*

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

High School: \_\_\_\_\_

Period Attended: \_\_\_\_\_

School Counselor: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Grade point accumulative as of last posted period: \_\_\_\_\_

What is your financial need? (Add another sheet if needed): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Part II - Attachments**

1. Three (3) reference letters with contact information (including one from an instructor). Letter may cover applicant's ability, work habits, leadership, personality and integrity. *These persons should not be related to the applicant.*
2. Submit a one-page typed essay explaining your educational, career, and personal goals in a design related field. Relate how past, present and future activities make the accomplishment of this goal probable.
3. Transcript of high school grades.

Please attach the above with completed form and return by **Friday, April 6, 2018** to:

BBT Architects Scholarship  
Attn: Paul Kim  
BBT Architects Inc.  
1160 SW Simpson Ave., Suite 100  
Bend, OR 97702

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_