

## Other Electives

Course Title	Prerequisite	Grade Level	Length of Course	Credits Per Year	Meets Graduation Requirement in:
--------------	--------------	-------------	------------------	------------------	----------------------------------

<b>Attendance Aide</b>	<b>Must have excellent attendance, 3.5 GPA &amp; approval in writing</b>	<b>10-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
------------------------	--	--------------	-------------------	------------	-----------

In this course the student will work on clerical tasks and other projects as assigned by the counseling center staff. A student may earn only 2 credits working as aide in any capacity during high school.

<b>Counseling Aide</b>	<b>Must have excellent attendance, 3.5 GPA &amp; approval in writing</b>	<b>10-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
------------------------	--	--------------	-------------------	------------	-----------

In this course the student will work on clerical tasks and other projects as assigned by the attendance secretary. A student may earn only 2 credits working as aide in any capacity during high school.

<b>Library Aide</b>	<b>Must have excellent keyboarding skill &amp; librarian approval</b>	<b>10-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
---------------------	---	--------------	-------------------	------------	-----------

Student will assist other students and staff in their information access, maintain bookshelves and work on projects as assigned. A student may earn only 2 credits working as aide in any capacity during high school.

<b>Office Aide</b>	<b>Must have excellent attendance, 3.5 GPA &amp; approval in writing</b>	<b>10-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
--------------------	--	--------------	-------------------	------------	-----------

In this course the student will learn the basics of a business office. The student will greet the public, answer the telephone, sort and distribute mail and assist the secretarial staff. A student may earn only 2 credits working as aide in any capacity during high school.

# Other Electives

Course Title	Prerequisite	Grade Level	Length of Course	Credits Per Year	Meets Graduation Requirement in:
<b>Internship</b>	<b>Minimum 2.0 GPA, fewer than 10 total absences in previous semester</b>	<b>10-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>

Internships are unpaid work-based educational experiences that bridge the gap between academics and career exploration. Students are better prepared to make appropriate choices regarding colleges and fields of study as a result of the internship experience. Internships allow for additional development of career and technical competencies within a general career field. Students will learn about soft skills, business ethics, professional conduct and how to develop valuable connections within their field of study. Students are expected to conduct themselves as professionals by being punctual and by dressing and acting appropriately. Students earn academic credit for each semester that School to Work requirements are met while working in an unpaid after/before school or summer internship with an emphasis placed on transferable skills in line with the student’s future career goals.

<b>Elementary/Middle School Tutor</b>	<b>Minimum 3.0 GPA, fewer than 10 total absences in previous semester</b>	<b>11-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
---------------------------------------	---	--------------	-------------------	------------	-----------

Elementary/Middle School tutoring is an ideal opportunity for students interested in careers in education and/or working with children. Students will be assigned to a class in one of Crook County’s elementary or middle schools. Students will assist teachers with lessons, work one-on-one with students, and receive mentorship from the assigned teacher. Emphasis is put on transferable work skills and learning career-related standards for teachers. Students must walk or provide their own means of transportation to and from their tutoring site during the assigned class period. The School-to-Work office will assist in placement of students.

<b>Peer Tutoring</b>	<b>Minimum 3.0 GPA, teacher approval</b>	<b>10-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
----------------------	--	--------------	-------------------	------------	-----------

Peer Tutoring matches up tutors with fellow high school students in classroom settings, but with a focus on one-on-one tutoring opportunities. Peer Tutors reinforce basic skills that traditionally lead to academic success such as time management, problem solving techniques and independent learning. The main goal of Peer Tutoring is to build the peer student’s self confidence in and out of the classroom.

<b>Work Experience</b>	<b>Minimum 2.0 GPA, fewer than 10 total absences in previous semester</b>	<b>9-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>
------------------------	---	-------------	-------------------	------------	-----------

Work Experience teaches young people how to perform in a business setting. Students acquire a firm foundation of knowledge and skills, confidence in their own abilities, and an understanding that learning continues for life. Students earn academic credit for each semester that School-to-Work requirements are met while working in a paid after/before school or summer job with an emphasis placed on transferable skills in line with the student’s future career goals. Students may request assistance from the School-to-Work office to identify potential employers, but it is the students’ responsibility to secure the position.

# Other Electives

Course Title	Prerequisite	Grade Level	Length of Course	Credits Per Year	Meets Graduation Requirement in:
<b>EMBRACE</b>	<b>None</b>	<b>9-12</b>	<b>1 semester</b>	<b>0.5</b>	<b>EL</b>

EMBRACE – Encouraging Mindful Behavior to Relay Acceptance, Change and Empathy  
 In this class, we will examine health topics and issues in the community. Students will learn the process of participatory action research and use this process to create positive social change around a mental health topic of their choice. Students will direct the focus of the research project. Students will also learn and engage in strategies for managing and reducing stress, anger and conflict. Classes will include activities that promote self-esteem, build trust and recognize and work with diversity. Material will be taught by both experiential learning methods and traditional classroom learning. Opportunities might exist for additional mental health trainings and certifications through Crook County Health Department.

<b>Leadership</b>	<b>Teacher Approval</b>	<b>9-12</b>	<b>2 semester</b>	<b>1.0</b>	<b>EL</b>
-------------------	-------------------------	-------------	-------------------	------------	-----------

In this course, students will build and develop leadership skills through activities, group discussions, team building exercises, participation in school events, and through community service. The leadership class at Crook County High School is responsible for organizing all dances, assemblies, blood drives and homecoming events as well as maintaining school spirit and pride throughout the school. Through this course, students will learn what it means to be a positive leader not only in their school, but in their community as well.